

A close-up photograph of several ants, including a large yellow ant and several smaller green ants, crawling on a piece of weathered, reddish-brown wood. The background is blurred, showing more of the wood and other ants.

annual report

2017-2018

KCLS acknowledges
that we work on
Aboriginal land and
pays respect to elders
past
and present.

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@KIMBERLEYCLS



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chairperson's report

As we prepare to celebrate the 20th birthday of KCLS, we have a chance to reflect on what's been achieved, and what still remains to be done to ensure justice for our people in the Kimberley.



Progress this year has been considerable. With just 14 staff, KCLS is ensuring everybody in the Kimberley, an area nearly twice the size of the state of Victoria has access to a lawyer in their own community, or in a town close by. That's an impressive achievement. This year, with expanded outreach to the Fitzroy Valley and Bidyadanga and more frequent visits to Derby, we're reaching more people than ever before!

KCLS remains on the cutting edge of innovation and advocacy. Our holistic service delivery model in Kununurra involves social workers and lawyers being part of integrated client support teams. I am very pleased to report this is working so well that we are planning an expansion of the model in the future.

The creation of a National Redress Scheme for survivors of institutional child sexual abuse is a landmark moment of justice in Australia. This holds a special importance for our client community and KCLS played an important role as part of a broad national coalition to advocate for that scheme to be established. Through submissions and meetings with our political leaders, KCLS staff have helped to ensure its design is fair for our clients and their specific needs.

There is still a long road ahead. For many of our clients and communities, dealing with the challenges of intergenerational trauma and all the social symptoms that trauma has caused will be a lifelong journey. We intend to continue to be there alongside our clients every step of the way.

I am confident that the current Board and staff of KCLS are well placed to meet this challenge. For the first time this year, KCLS has begun a major program of raising funds for our service from the public, and I am pleased to say the initial results have been heartening. I would like to thank all of our donors from across Australia who, through their generosity, are helping us build a more resilient and sustainable service.

I took on the role of Chairperson mid-way through this financial year, and so I should particularly thank and acknowledge our previous Chairperson, Kylie Kerin, who in addition to being an outstanding leader of KCLS, has been such a good friend and mentor of mine.

Finally, I would also like to commend the exceptional leadership team at KCLS – Principal Solicitors Hannah Levy and Karen Grove, Manager Chuck Berger, and Aboriginal Liaison Coordinator Ruth Abdullah OAM – as well as all of the staff for their extraordinary efforts over the course of this year.

I'm very pleased to present the 2017/18 KCLS Annual Report, and to thank you for your support of our organization.

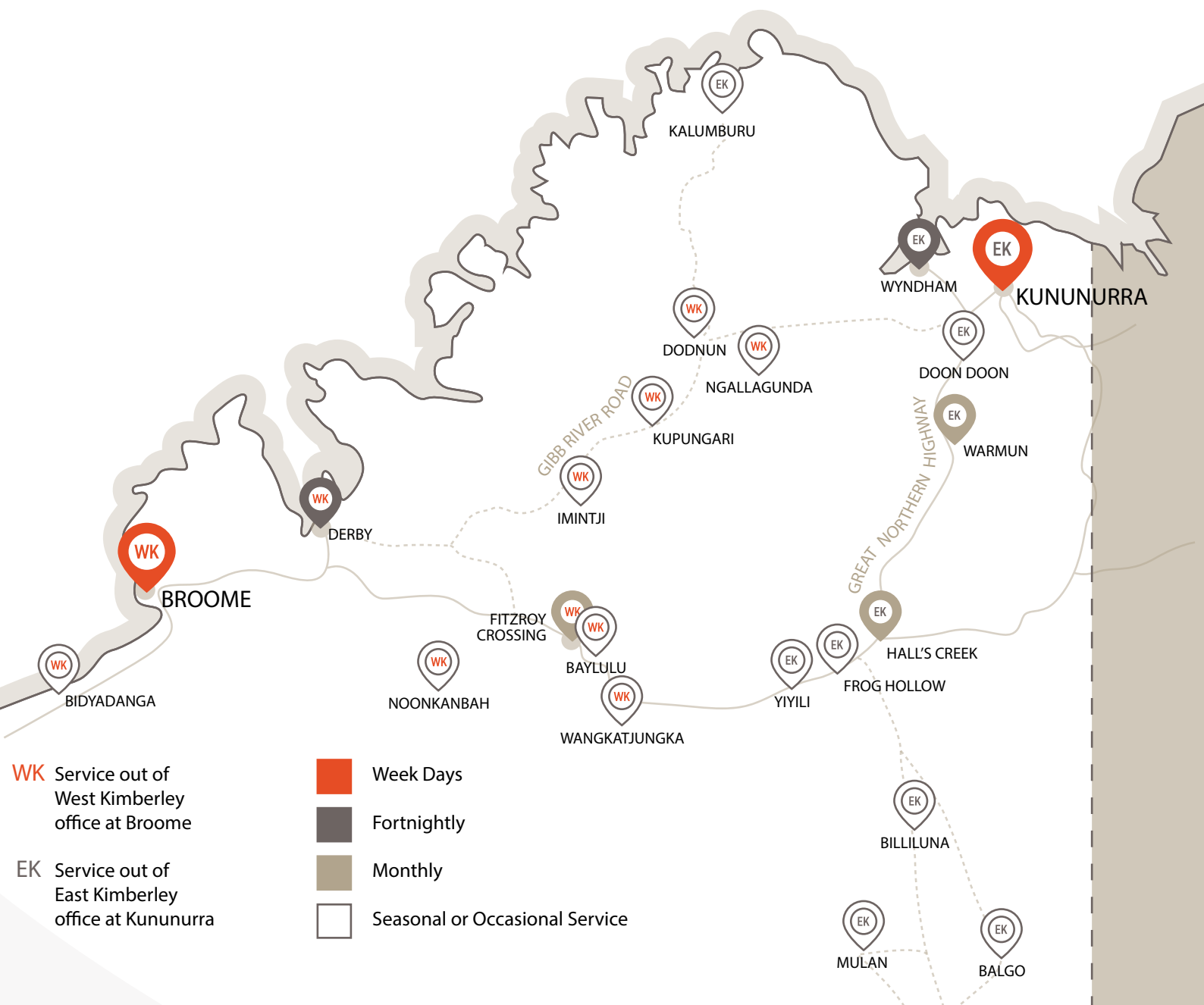
A handwritten signature in black ink, reading 'Temali Howard'.

TEMALI HOWARD KCLS CHAIRPERSON

about KCLS

Our region

KCLS covers the entire Kimberley region, which is about as large as Germany and the Low Countries combined. Because many of our clients would have great difficulty reaching our offices in Broome and Kununurra, we do our best to take the service to them. Last year, we visited all six major towns regularly, as well as periodic or seasonal visits to 16 Aboriginal communities plus the prison at Derby. KCLS has one of the most challenging outreach schedules of any legal service in Australia.



KCLS is an independent, not-for-profit community legal centre based in the Kimberley region of Western Australia. We provide legal advice and representation, community education, systemic advocacy, and social support services to people across the Kimberley. We strive to ensure that laws and institutions are fair on paper and in practice, that people have knowledge about the law, and that people can get reliable legal help when and where they need it. We do this in partnership with the people and communities we serve.

KCLS forms part of a national network of community-based legal services and is a member of the National Association of Community Legal Centres (NACLC) and the Community Legal Centres Association (WA).

Our **strategic priorities**

- Deliver outstanding services
- Strengthen community connections
- Build a resilient organisational base

For our full strategic plan for 2018-2021, see our website www.kcls.org.au/who-we-are

Our **mission** is to help all Kimberley people and communities understand, navigate and influence the laws and institutions that affect our lives.

Our **vision** is dignity and justice for all people in the Kimberley.



Our services

KCLS operates a generalist civil and family law service to clients in need across the Kimberley region of Western Australia. Based out of our offices in Broome and Kununurra, we offer regular outreach visits to all six towns in the region, and 16 Aboriginal communities, plus the West Kimberley Regional Prison.

In addition to our legal service, KCLS offers financial counselling, intensive family violence support, and intensive tenancy support programs in the Shire of Wyndham East Kimberley. These programs allow us to offer a holistic service, including legal, financial and social work support for clients with complex needs.

We pride ourselves not only on the quality of our work, but on going to where our clients need us, working in a culturally appropriate way in the Kimberley. We're a grassroots centre, with enduring links in the communities in which we operate.

We would like to thank and acknowledge all those who have supported our service in the past year to be able to do this work, including:

COMMONWEALTH OF AUSTRALIA

- Attorney-General's Department – As part of the Commonwealth Community Legal Services Program (CCLSP), administered in Western Australia through Legal Aid WA, funds our general legal work, as well as our specialist Family Violence prevention unit in Kununurra.
- Department of Prime Minister and Cabinet – funds our Indigenous Women's Program.

STATE OF WESTERN AUSTRALIA

- Department of Communities – funds our Public Tenancy Support Service and our Financial Counselling Service.
- Department of Mines, Industry Regulation and Safety – funds our Tenancy Advice and Education Service

Clayton Utz – provides pro bono legal advice to KCLS and accepts client referrals on a pro bono basis, in addition to providing a seconded lawyer for a six-week period this year. Much appreciated!

Australian National University, College of Law – supports KCLS through a volunteer hotdesk operating remotely in Canberra, legal internships, and collaborative work on research and law reform priorities.

The Aurora Project – coordination of legal internships at KCLS.

Deakin University – provision of legal and business interns for KCLS.

Lotterywest – funding for new computer equipment at KCLS.

Our Team

The KCLS team includes 14 staff, one pro bono solicitor, and a most helpful changing cast of volunteers and interns. As of November 2018, our staff are as follows:

Kununurra Office



Ruth Abdullah OAM
Aboriginal Liaison Coordinator



Lina Bleazby
Client Advocate



Celeste Hunter
Client Advocate



Lizete Manning
Client Service Officer



Lauren Reed
Solicitor



Chuck Berger
Manager



Liz Brown
Solicitor



Hannah Levy
Principal Solicitor
(East Kimberley)



Erika Parsons
Client Service Officer



Rafael Szumer
Solicitor

Australian
National University

Judy Harrison
Pro Bono Solicitor



Broome Office



Richard Brandon-Baker
Solicitor



Grace John
Client Service Officer



Karen Grove
Principal Solicitor
(West Kimberley)



Carol Wei
Solicitor

We would also like to acknowledge the wonderful contribution of staff who left KCLS this past year. We miss you all!

Sarouche Razi, Principal Solicitor
Vanessa Lynch, Paralegal

Narelle Zigenbine, Client Advocate
Alex Johns-Kula, Client Service Officer

Finally, a big thanks to all the interns and volunteers who have helped KCLS throughout the year:

KCLS SECONDEES, INTERNS & GDLPS

Victoria Sewell	Marcus Dahl	Jordyn Smyth	Alexandra Ross	Erica Weatherly
India Bullock	Angus Vos	Arthur Mclean	Shamma Clarke	Lauren Reed
Catherine Pilley	Jarred Hee	Peter Rule	Frank Plunkett	Abby Bartlett
Andrew Clarke	Gabriella Yeo	Abi Rajkumar	Kiara Clark	
Lucinda Taylor	Alberta Grey	Phoebe Skuse	Millie Downs	
Ella Masri	Grace Dudley	Rose Bruce - Smith	Dean Mendes	

ANU HOTDESK VOLUNTEERS

Sinead Allen	Grace Dudley	Meher Kyani	Jessica Payne	Anahita Sura
Amne Alrifai	Clarissa Goh	Genevieve Lai	Lucy Peel	Elizabeth Sutton
Charles Atkins	Karl Goiser	Alice Landels	Cath Pilley	Lucinda Taylor
Edwin Sin Chi Au	Liam Fitzpatrick	Mathilda Langman	Jessica Raupach	Amy Thomas
Lucy Bannon	Kyle Fong	Sienna Lake	Aditi Razdan	Bede Thompson
Matthew Barton	Katrina Hall	Manon Leriche	Jessica Reynolds	Chloe Thompson
Jodie Bateup	Jared Hee	Belinda Lin	Isabella Roulstone	Stephanie Towns
Rose Bruce-Smith	David Ierace	Sarah Locker	Rebecca Ryan	Amelia van Ewijk
Stephanie Cairney	Alana Jacobs	Annabelle Lyons	Simin Sadrzadeh Jolgeh	Heidi-Jane Vos
Sally Choi	Hugh Joseph	Kate Martin	Jessica Sidi	Jessica Wat
Shelley Chu	Aimee Kable	Dylan McGirr	Tanya Sim	Annabel White
Andrew Clarke	Sebastian King	Jennifer McRae	Chris Skoglund	Jessica Win
Tanja Cobden	Crystal Holt	Alexandra Manson	Phoebe Skuse	Jacob Wong
Mirella Connell	Brigid Horneman-Wren	Georgie Melrose	Danica Smith	
Emilia Currey	Keat (Kenneth) Hou Kua	Sarah Norgrove	Isabella Sorby	
Marcus Dahl	Young Hun Min	Matilda O'Keefe	Kelly Su	
Annie De Groote	Charles Kim	Ingrid Olbrei	Vaidehi Subramanyan	

our year in review

During 2017-18, KCLS helped a total of **1113 clients** with a total of **1256 different issues**.

The steady delivery of high quality assistance to our clients is always our proudest achievement.

But the year brought many other highlights as well...

- KCLS represented 7 families in the coronial inquest into deaths of Aboriginal youth in the Kimberley. This process, focusing as it did on deeply traumatic events, was at times very difficult and frustrating, most of all for our clients. We are proud to have stood by them, and to have helped them prepare recommendations for the coroner to consider, which may reduce the chance of other families having to suffer in this way. We and our clients await the outcome of the inquiry.
- We undertook significant renovations of both our offices, including an expansion of our Broome office and a long-overdue new staff kitchenette and bathroom in Kununurra. And thanks to the generosity of the Estate of Paddy Bedford, five stunning prints by this wonderful Kimberley artist now have pride of place in our Kununurra office.
- We were delighted to receive the Hon. John Quigley, Attorney-General of Western Australia, who visited our Kununurra office in May 2018 during his visit to the Kimberley.

- We expanded our outreach to include the major community of Bidyadanga, as well as increasing outreach to Derby and the Fitzroy Valley, and commencing a pilot civil law service to the West Kimberley Regional Prison.
- As a member of the East Kimberley District Leadership Group, and co-chair of the working group on family violence, we are very excited about a strong and genuinely coordinated response to this issue.
- The ANU-KCLS hotdesk, launched in 2017 as a new model for collaboration, has continued as a fantastic resource for KCLS throughout the year. Through the hotdesk, KCLS lawyers have access to volunteers sitting at the ANU College of Law in Canberra for research and casework tasks.
- Boring but very important: we were very happy to receive reaccreditation of our service under the NACLC Accreditation Scheme, which certifies that we are a centre operating according to good practice and continuous quality improvement.
- We trialled our first-ever public fundraising campaign, which succeeded in attracting 121 donors, each of whom is generously making a monthly donation to KCLS. Big thanks to the folks at 2evolve.com.au who helped us design and implement this program!
- KCLS played a role in the Australia-wide campaign to establish a national redress scheme for survivors of institutional child sexual abuse. It was wonderful to see survivors finally getting a scheme that recognises the trauma inflicted on them, and offers some modicum of compensation. KCLS made a detailed submission on the design of the scheme, and met with political leaders, to try to ensure the scheme would be open to all and designed in a way that didn't disadvantage remote and Aboriginal applicants.



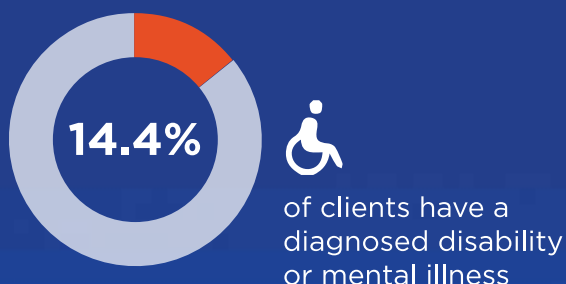
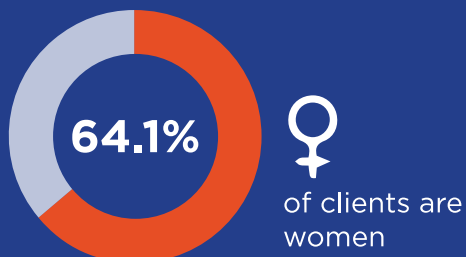
KCLS' newly-expanded Broome office



Our modest shopfront office in Kununurra



These wonderful prints donated by the Estate of Mr Bedford, a senior Gija lawman, now have pride of place in our Kununurra office reception area



Our services included:

325	referrals and information services
612	legal advices and legal tasks
276	completed legal representation matters
43	intensive non-legal support services

Issues we helped clients with included:

Housing	19.6%
Credit & debt, consumer law, and financial counselling	13.0%
Wills and estates	11.0%
Injury compensation	8.7%
Domestic violence	7.8%
Licences and fines	6.7%
Parenting and child support	4.6%
Employment law	4.2%
Child protection	4.1%
All other issues	20.3%

principal solicitors' report

Kununurra (East Kimberley)

In the last year the legal staff in the Kununurra Office have focused on maintaining a consistent and high quality holistic practice that is able to respond to the dynamics of our client's lives. With a team of four solicitors, we built upon our schedule of remote trips to Kalumburu and the communities along the Tanami Track: Balgo, Bililuna and Mulan.

The nature of the practice is broad and varied and I have seen Rafael, Liz and Lauren work hard to provide advocacy for our clients that is respectful and robust despite the challenges within the legal systems and communities that we operate. In the last 12 months we have had 14 interns based in our office, many of whom have travelled self-funded from the eastern states to work with us. The interns have given us energy and allowed us to undertake more work and have been essential in the tireless work of reviewing documents and case law.

In June we held our third Internal Training Week, a tradition commenced by previous KCLS principal solicitor Sarouche Razi in 2016, where both offices came together in Kununurra to reflect upon our ways of practice and learn and share new skills. Critically, this week gave us the opportunity to come together to plan and focus upon our law reform priorities and focused us on the core aspects of our work. It is these priorities that build upon our case work and our clients experiences that we look forward to implementing in the new year.



HANNAH LEVY, PRINCIPAL SOLICITOR (EAST KIMBERLEY)

Broome (West Kimberley)

The Broome office has been characterised by both stability and growth in 2018. With a core team of 3 solicitors and a part-time client service officer we have been able to provide continuity and consistency to our clients whilst increasing capacity and the range of matters we are able to take on. Broome was also very fortunate to have a series of young legal interns and a social work intern this year, all of whom added significant value to both staff and clients. We were able to provide them with learning experiences many would not get in private or government law practices. All have reflected positively on their placements and the steep learning curve they experienced and their contributions enable us to increase our capacity and provide a more well-rounded service to clients. We look forward to continuing this model in the future.

We have also spent more time developing community partnerships and diversifying our approach to outreach to provide more Community Legal Education in order to achieve a broader range of outcomes for a greater number of clients. This has included Richard undertaking regular joint Outreach/Remote Trips with the Senior Regional Officer from the Department of Consumer Protection and accompanying Legal Aid's Community Engagement and Liaison Office on a week-long trip to the Gibb River Communities. We have also set up an informal partnership with Marninwarntikura Family Violence Prevention & Legal Unit in Fitzroy Crossing to facilitate better client access and referrals for Fitzroy Valley Communities – we hope to continue to strengthen this partnership in the new year so we can improve the reach of our services and provide more support and better outcomes for our clients.

More recently Carol was invited to be part of the reference group for the Indigenous Legal Needs Project, specifically as a representative on tenancy/housing issues, but including broader civil and access to justice issues as well. We look forward to supporting her in this endeavour and seeing the outcomes this important Project will bring.

The Broome team look forward to continued growth and development next year in our endeavour to provide best practice service for our clients in the West Kimberley.



KAREN GROVE, PRINCIPAL SOLICITOR (WEST KIMBERLEY)



Focus Stories

Client advocates take support to the next level

Sometimes – in fact, rather often – our clients need direct assistance in their lives, as well as legal advice and representation. This can range from help filling out forms or understanding their mail, all the way to complex support that may last months – like helping a client develop the skills to look after their house and garden so they don't breach their tenancy agreement, or helping a victim of family violence work out and implement a safety plan for themselves and their children.

Our client advocates have social worker skills, and work directly with clients in their homes and communities. They work directly with our lawyers as part of a team, so that clients don't just get legal advice – they get the skills, knowledge and assistance needed to act on that advice in the real world.

This collaboration between social work and legal work is going so well in our Kununurra office, we are hoping to obtain resources to extend the model to other parts of the Kimberley.

New approach to fundraising

For most of our history, KCLS has received pro bono support from the community and funding support from governments. This year, we decided to try and grow our resources further by asking the public directly for their support.

Starting in April 2018, we began reaching out across Australia to encourage people to make a regular monthly donation to KCLS. We weren't sure how well this would go – after all, we're not a large, well-known charity, and we don't have much of a fundraising budget.

However, we were wonderfully surprised at the positive response. Assisted by the fundraising team at 2evolve in Sydney, our fundraising pilot project resulted in 121 people signing up to make a monthly donation to

KCLS. We're over the moon at the generosity of people far away from the Kimberley, who are supporting a grassroots organisation like ours in a far-flung corner of Australia!

The extra funding will not only allow us to increase our service delivery, but also means we will be better able in future to weather any reduction in funding from other sources. KCLS will continue to build our fundraising program in 2018-19.



Commonwealth Redress Scheme

Acting on a recommendation of the Royal Commission into Institutional Child Sexual Abuse, the Commonwealth Government has set up the Commonwealth Redress Scheme to provide support services and compensation to survivors of institutional child sexual abuse. On reading the draft Bill, KCLS identified a number of issues that would disadvantage Kimberley survivors, many of whom may be our clients. KCLS made submissions to the Parliamentary Inquiry and lobbied for changes to address these issues. While not perfect, we were very pleased that some of our concerns were rectified before the Bill was passed by the scheme commenced operation in July 2018.

Despite amendments to the Bill before it was passed, KCLS still has a number of concerns about how the scheme will be rolled out and

promoted in the Kimberley. There is a distinct lack of on-the-ground resources to educate and support applicants in the Kimberley. We have applied for funding to provide this support, and are hopeful for a positive response

KCLS is committed to ensuring Kimberley people will be able to access the Scheme and will get help to prepare their applications. We will continue to work towards that goal and hope to start providing services moving into 2019.

West Kimberley Prison Outreach

KCLS began an outreach service to West Kimberley Regional Prison in Derby in March 2017. Our services provides prisoners with their only point of access to civil law services, which can make all the difference in their chances of being able to rebuilt a life and a family upon release.

Initially, much of our work involved providing advice about tenancy and debt matters, with referrals coming only from the Prison's Transitional Manager. Our work now increasingly involves more complex matters – especially family law, guardianship and administration, and care and protection. We now also regularly represent our prison clients in Court matters. The change in our practice is largely due to the

growth of our profile and our partnerships with other services, including other legal services, social workers and medical staff who refer new work to us.

Although we receive no dedicated funding for this service, it fills a critical gap in a high-need legal service area, and we are committed to continuing it as best we can.

KCLS at work: June's story

In early 2018, June* approached KCLS for help to reconnect the power at her home, which she said had been disconnected because she could not afford to pay the bill in a lump sum from her aged pension.

A KCLS lawyer assisted June to prepare a budget, set up a Centrepay deduction to pay her electricity bill, and receive an emergency relief payment from the Vincent De Paul Society. As a result June had her power reconnected.

A KCLS lawyer assisted June to prepare a budget, set up a Centrepay deduction to pay her electricity bill, and receive an emergency relief payment from the Vincent De Paul Society. As a result June had her power reconnected.

At the lawyer's suggestion, June agreed to work with our Public Tenancy Support Service (PTSS) to learn how to manage her electricity use. The PTSS Advocate met with June in her home, where she lives with her daughter and two granddaughters. June is the primary carer in the house, due to her daughter's chronic illness.

During the meeting, June explained she had received a letter which she didn't understand from the Department of Housing. The letter was a breach notice, informing June that she had failed to maintain property standards. Shortly after this, the Department began proceedings to terminate her tenancy.

June explained the property was difficult to clean because it was so old. She had lived there for 18 years, and in that time she said no maintenance work had been done. Even though she didn't like living there, because she was worried the place wasn't safe or healthy for her grandchildren, she was desperately worried she was going to lose her home, leaving the family with nowhere to go.

June showed the PTSS Advocate her home, and explained she could use only one bedroom in the property because the other bedrooms had such large holes in the walls. The PTSS Advocate suspected the holes were due to significant internal leaks from the shower.

KCLS engaged an independent builder to review the property and provide a written report. The builder's professional opinion was that maintenance was required to the property, and in its current condition the property was unsafe.

Despite her fears of the courtroom, June said she wanted to go to trial. However, after receiving the builder's report, the Department withdrew the application to terminate her tenancy, and agreed to transfer the family to a new property.



KCLS promotes a model that seeks to help clients with their legal problems in a holistic way through the involvement of financial counsellors and client advocates in their contact with the legal centre. It makes sense. Often a matter relating to tenancy may be related to a range of other concerns in a clients' life, such as Centrelink issues, that other workers in the office can assist with. I found this a really important lesson – that you cannot think of a legal problem in a distinct separate manner, particularly when clients are disadvantaged and rely heavily on legal services for support and assistance.



GRACE DUDLEY, AURORA PROJECT LAW INTERN, KUNUNURRA OFFICE, FEBRUARY 2018

* name changed

KCLS and ANU leading the way on practical collaboration

On 9 August 2017, the International Day of the World's Indigenous Peoples, KCLS and the Australian National University officially launched a new initiative designed to multiply KCLS' capacity to work on justice issues in new and innovative ways, while giving ANU students a unique lens on remote Australia.

The initiative includes four main areas of collaboration:

1. Internships. 13 ANU law students undertook internships at KCLS offices during the past year, making a major contribution to KCLS' on-ground capacity.
2. Research. During the year, ANU students completed around 40 legal research papers relating to Kimberley civil law justice topics nominated by KCLS.
3. Hotdesk. KCLS has research backup from ANU law student volunteers based at a "hotdesk" in Canberra. Students are rostered Monday to Friday, to match KCLS office hours. 81 law students contributed last year, completing dozens of client tasks and research projects.
4. Professional collaboration. ANU legal academics and professional staff helped support the Hotdesk and undertook pro bono legal work for KCLS.

A big thank you to:

Margie Rowe, Peter Sutherland, Asmi Wood, Vivien Holmes, Anthony Hopkins, Barry Yau, Helen Rodriguez, Jayne Hardy and team at the College Services Office; Alan Lew and team at ANU Law IT; Joanna Longley and staff at the ANU Law Library; and Cris Alves, the College HR Manager, who managed Hotdesk space and equipment needs. And a special thanks to Judy Harrison, Senior Lecturer at ANU College of Law, who has driven the initiative so tirelessly and effectively!

The KCLS-ANU initiative has given KCLS a huge boost in research capacity and, and the effects are also felt at the ANU – one Hotdesk law students said their exposure to Aboriginal justice is "changing the conversation – in our minds, amongst other students, at home, and in politics."

The hotdesk in particular received high acclaim at the Australian Clinical Legal Education Symposium in Sydney earlier this year, and even at the Global Alliance of Justice Education conference in Mexico in December 2017!



our board

The KCLS Board is elected each year from among our membership of people concerned with justice in the Kimberley. All Board members serve on a volunteer basis. We're grateful for each of their important contributions to our work!

Current Board members



Temali Howard
Chairperson



Kylie Kerin
Deputy Chairperson



Allan Wedderburn
Treasurer



Karyn Apperley
Secretary



Victoria Baird
Board Member



Lindsay Greatorex
Board Member



Olwyn Webley
Board Member



Amanda Whitehead
Board Member

Former Board members



Jade Wade
Board Member



Alena Birch
Board Member

CURRENT BOARD MEMBERS	Meetings attended/eligible to attend
Temali Howard (Chairperson [^])	5 of 6
Kylie Kerin (Deputy Chairperson [^])	8 of 9
Allan Wedderburn (Treasurer)	9 of 9
Karyn Apperley (Secretary)	8 of 9
Victoria Baird*	4 of 4
Lindsay Greateorex*	2 of 4
Olwyn Webley*	3 of 4
Amanda Whitehead	9 of 9

FORMER BOARD MEMBERS	
Jade Wade [#]	1 of 5
Alena Birch [#]	0 of 1

* elected 4/12/17

[#] term ended 4/12/17

[^] K Kerin was Chairperson, and J Wade Deputy Chairperson, until 4/12/17

Kimberley Community Legal Services Inc

COMMITTEE'S REPORT

Your committee members submit the financial report of the Kimberley Community Legal Services Inc for the financial year ended 30 June 2018.

The names of committee members throughout the year and at the date of this report are:

Karyn Apperley	Alena Birch (ceased 4/12/17)
Temali Howard	Kylie Kerin
Jade Wade (ceased 4/12/17)	Allan Wedderburn
Amanda Whitehead	Victoria Baird (elected 4/12/17)
Lindsay Greateorex (elected 4/12/17)	Olwyn Webley (elected 4/12/17)

Principal Activities

The principal activities of the corporation during the financial year were to provide legal services, counselling service, tenancy advocates services, financial counselling services and community legal education outreach program.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The surplus from ordinary activities amounted to \$11,931. The surplus for the previous financial year amounted to \$6,155.

Signed in accordance with a resolution of the members of the committee.



Temali Howard, Chair



Allan Wedderburn, Treasurer

Dated this 15 day of October 2018

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
Revenue from Grant Funding & Operations		1,614,566	1,768,266
Unexpended Grants brought forward		311,130	193,100
Other Revenue from ordinary activities		2,178	988
Employee / Payroll expenses		(1,388,670)	(1,200,801)
Depreciation and Amortisation expenses		(37,868)	(52,581)
Unexpended Grants carried forward	8	(103,972)	(311,130)
Other expenses from ordinary activities		(385,433)	(391,687)
Surplus / (Deficit) from Ordinary activities for the year		11,931	6,155
Income tax expense	1a	-	-
Surplus / (Deficit) after income tax from ordinary activities		11,931	6,155
Other Comprehensive Income			
Items that will not be reclassified to profit or loss:		-	-
Items that will be reclassified subsequently to profit or loss when specific conditions are met:		-	-
Total Comprehensive Income for the year		11,931	6,155

The accompanying notes form part of these financial statements.

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2018

	Note	2018 \$	2017 \$
ASSETS			
CURRENT ASSETS			
Cash	2	321,905	511,515
Receivables	3	68,753	69,480
Prepayments		42,943	601
Credit Card Guarantee		16,800	16,442
TOTAL CURRENT ASSETS		450,401	598,038
NON-CURRENT ASSETS			
Property, Plant & Equipment	4	47,065	79,915
Investments	5	6,618	-
TOTAL NON-CURRENT ASSETS		53,683	79,915
TOTAL ASSETS		504,084	677,953
LIABILITIES			
CURRENT LIABILITIES			
Payables	6	44,534	59,460
Provisions	7	93,821	57,537
Unexpended Grants	8	103,972	311,130
TOTAL CURRENT LIABILITIES		242,327	428,127
NON-CURRENT LIABILITIES			
TOTAL NON-CURRENT LIABILITIES		-	-
TOTAL LIABILITIES		242,327	428,127
NET ASSETS		261,757	249,826
EQUITY			
Retained surplus / (deficit)	9	261,757	249,826
TOTAL EQUITY		261,757	249,826

The accompanying notes form part of these financial statements.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from funding and operations		1,718,907	1,706,745
Interest received		2,178	988
Payments to suppliers and employees		(1,899,059)	(1,620,592)
Net cash provided by operating activities		(177,974)	87,141
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchases of property, plant & equipment		(5,018)	(3,307)
Purchases of Investments		(6,618)	-
Net cash used by investing activities		(11,636)	(3,307)
Net Increase / (decrease) in Cash Held		(189,610)	83,834
Cash at the Beginning of the Financial Year		511,515	427,681
Cash at the End of the Financial Year	2	321,905	511,515

The accompanying notes form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Association's constitution and its members. The committee has determined the association is not a reporting entity.

The financial report has been prepared on an modified accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

a. Income Tax

The members are of the understanding that Kimberley Community Legal Services Incorporated is exempt from Income Tax.

b. Property, Plant and Equipment (PPE)

Cost or Valuation

Property, Plant & Equipment are carried at cost.

Depreciation

Depreciation is provided on the straight line basis. The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

c. Revenue Recognition

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the entity and the revenue can be reliably measured.

d. Grant Revenue Recognition

Government grants (including non-monetary grants at fair value) are not recognised until there is reasonable assurance that all conditions will be complied with and that the grants will be received.

Grants are recognised in the income statement over the periods necessary to match them with the related costs which they are intended to compensate, on a systematic basis.

The balance of grant income received which has not been recognised in the Income statement is recognised as a liability in the balance sheet as unexpended grants.

e. Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

f. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of the acquisition of the asset or as part of an item of expense. Receivables and payables shown in the balance sheet are recognised inclusive of GST.

g. Employee Entitlements

Provision is made for entitlements payable to employees on the basis of statutory and contractual requirements.

h. Going Concern

The future operations of Kimberley Community Legal Services Incorporated are dependant upon adequate future funding from relevant funding bodies and the association being able to pay its debts as and when they fall due.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
NOTE 2: CASH		
Cash on hand	124	130
Society Bank Account	-	436,368
Cheque Account	74,137	959
Saving Account	147,644	74,058
Term Deposit	100,000	-
	321,905	511,515
NOTE 3: RECEIVABLES		
Accounts Receivable	64,941	65,198
Pay Advance	-	600
Rent Receivables	3,812	3,682
	68,753	69,480
NOTE 4: PROPERTY, PLANT & EQUIPMENT		
Plant & Equipment at cost	211,699	206,681
Less: Accumulated Depreciation	(202,932)	(195,395)
	8,767	11,286
Motor Vehicles at cost	193,305	193,305
Less: Accumulated Depreciation	(155,007)	(127,365)
	38,298	65,940
Leasehold Improvements at cost	58,232	58,232
Less: Accumulated Depreciation	(58,232)	(57,820)
	-	412
Furniture & Fittings at cost	31,805	31,805
Less: Accumulated Depreciation	(31,805)	(29,528)
	-	2,277
Total Property, Plant & Equipment	47,065	79,915

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

	2017 \$	2016 \$
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NOTE 5: INVESTMENTS

Artwork	6,618	-
	6,618	-

NOTE 6: PAYABLES

Accounts Payable	9,632	8,236
Tax Payable	33,370	41,429
Salary Sacrifice Liability	1,532	9,795
	44,534	59,460

NOTE 7: PROVISIONS

Annual Leave	70,292	57,537
Long Service Leave	23,529	-
	93,821	57,537

NOTE 8: UNEXPENDED GRANTS

Women's Safety Package	-	199,794
Indigenous Women's Program (Dept. of PM&C)	45,434	53,520
Tenancy Advice & Education Services	58,538	57,816
	103,972	311,130

The unexpended grants detailed above arise on the basis of allocating expenses to the listed funding bodies at managements' discretion. The excess of income received from a particular funding body plus the carried forward balance (from 2017), less the related expenses gives the figure for each in Note 8.

Due to the above the only items which will make up the final surplus / (deficit) shown in the Income Statement for the association are expenses left un-classified by management.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
NOTE 9: RETAINED SURPLUS		
Retained Surplus	249,826	243,671
Surplus / (Deficit) for the year	11,931	6,155
	261,757	249,826

NOTE 10: EVENTS AFTER THE BALANCE SHEET DATE

Since 30 June 2018, there are no matters or circumstances that have arisen which requires adjustments to or disclosure in the financial statements.

STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 3 to 8:

1. Presents a true and fair view of the financial position of Kimberley Community Legal Services Incorporated as at 30 June 2018 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Kimberley Community Legal Services Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

Committee Member
Temali Howard, Chair

Committee Member
Allan Wedderburn, Treasurer

Dated this **15** day of **October** 2018

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF KIMBERLEY COMMUNITY LEGAL SERVICES INCORPORATED

Report on the Audit of the Financial Report

OPINION

We have audited the financial report of Kimberley Community Legal Services Incorporated (the association), which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss and other comprehensive income and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

In our opinion the financial statements present a true and fair view of the financial position of Kimberley Community Legal Services Incorporated at 30 June 2018 and the results of its operations and its cash flows for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and is appropriate to meet the needs of the members.

BASIS FOR OPINION

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the association in accordance with ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

EMPHASIS OF MATTER

Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Kimberley Community Legal Services Incorporated to meet the requirements of the association's constitution and its members. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Expense Classification

Kimberley Community Legal Services Incorporated receives funding from a number of funding bodies. As such, shared expenses on a number of occasions have been split and classified to a number of funding bodies sub accounts. The split and classification of these expenses for the financial year has been based on allocations approved by the board.

RESPONSIBILITIES OF THE COMMITTEE FOR THE FINANCIAL REPORT

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or have no realistic alternative but to do so.

The committee is responsible for overseeing the association's financial reporting process.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL REPORT

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

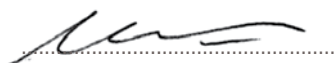
As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



LBW Chartered Accountants



Sripathy Sarma

Principal

Dated this 15 day of October 2018





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